



# PUBLIC PROTECTION CABINET Department of Professional Licensing

P.O. Box 1360, Frankfort, Kentucky 40602 ~ 500 Mero Street 2SC32, Frankfort, Kentucky 40601  
Phone: (502) 564-3296 Fax: (502) 564-4818 ~ <http://dpl.ky.gov>

## MAILING LIST REQUEST

Please complete the following information to request a licensee mailing list. All lists are created in Microsoft Excel. A header row will be provided in the data. Please choose a format in Step Three below. All lists are provided electronically via email.

### Step One: Provide Your Contact Information

Contact Name \_\_\_\_\_ Date of Request \_\_\_\_\_

Email Address (*List will be sent to this address*) Primary Phone Number Secondary Phone Number

Company Name \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

### Step Two: Indicate Board You Are Requesting Data From

(Visit <http://dpl.ky.gov> for a list of boards serviced by the Department of Professional Licensing)

Board Name\* \_\_\_\_\_

\*Costs for mailing lists are \$15 **per board** (A separate check or money order must be sent for each board requested)

### Step Three: Choose a Format

- Microsoft Excel (2010) – Standard
- Microsoft Excel (1997-2003) – Standard
- Text (Tab Delimited)
- CSV (Comma-Delimited)

### Step Four: Return Your Form

Please mail your completed form, along with a Fifteen Dollar (\$15.00) check or money order (if requesting more than one board, please send separate checks or money orders) made payable to the **Kentucky State Treasure** to:

Department of Professional Licensing  
P.O. Box 1360  
Frankfort, KY 40602

